



## ACH TRANSFER INSTRUCTIONS

**Please note: ACH remittance is available directly via the Payment Portal.** To pre-authorize a debit transaction, add Company ID A561545517 to your ACH Fraud Filter. This will avoid ACH returns due to a debit or fraud block. It is not necessary to email the ACH confirmation or 'Report Summary' when sending funds via our portal. **If you do not meet the criteria to remit funds via our payment portal, please use the below instructions.**

When initiating ACH Transfers, use the transmittal information listed below. To assist us in identifying and applying funds timely and properly, it is critical that the holder 9-digit FEIN/TIN number only (no alpha characters/letters) is included in the **Individual ID Field/Record** on your ACH credit transaction. The holder's name(s) and contact information must be included in the **Addenda Record** on your ACH credit transaction.

Email the ACH Transfer Confirmation and Report Summary to [upreports@nctreasurer.com](mailto:upreports@nctreasurer.com) with the subject: Holder Report Filing.

CREDIT BANK NAME: Wells Fargo Bank, N.A.  
CREDIT BANK ADDRESS: 333 Market Street, San Francisco, CA 94105  
CREDIT BANK ACCOUNT: 53250514094565096  
ROUTING TRANSIT/ABA #: 121000248  
CREDIT ACCOUNT NAME: North Carolina Dept of State Treasurer Unclaimed Property Division  
INDIVIDUAL ID FIELD/RECORD: FEIN of primary holder 9-digit numeric only – ex. 123456789

ADDENDA FIELD/RECORD: To ensure payments are applied timely and properly, the following information must be provided and in the following order:

- Name of holder(s) for which funds are being remitted
- Name and phone number of holder contact(s)